

Applying for a Student Pilot Certificate

It is not required for new students to obtain a Student Pilot Certificate prior to beginning their flight training. However, it is a mandatory requirement that you obtain one before you are able to perform solo flights.

Since it can take a few weeks to obtain this certificate in the mail, it is suggested that it is applied for either prior or close to the beginning of your flight training.

Ordering your Student Pilot Certificate can be initiated by yourself and completed between yourself (the student) and your Flight Instructor. It is easiest to complete this together (rather than remotely) so that the Flight Instructor can verify and fix any errors made by the student on the application.

[Apply for the Student Pilot Certificate here > \(https://iacra.faa.gov/IACRA/Default.aspx\)](https://iacra.faa.gov/IACRA/Default.aspx)

IACRA Instructions

In order to apply for a Student Pilot Certificate you as a student, should follow the instructions listed below:

- In a web browser either click [here](#) or go to the IACRA website (<https://iacra.faa.gov/IACRA/Default.aspx>)
- In the top right corner click "Register"
- On the next page mark the "Applicant" checkbox
- Scroll down and read the Terms of Service (TOS). If you agree to the Terms of Service click the button labeled "Agree to TOS and Continue"
- Completely fill in your personal information and log in information ensuring that all information is correct. Ensure you leave the Certificate Information Section blank
- Scroll to the bottom of the page and click the button labeled "Register"
- At this point, you will receive your FAA **Tracking Number (FTN)**
- It is highly suggested you make a note of the FTN and make a note of the following items in your logbook (so they are never lost or forgotten):
 - IACRA Username
 - IACRA Password
 - FTN Number

Continue the application process by entering your personal information ensuring that all information is correct

Once this is complete then your Flight Instructor's need to log in to their IACRA account in order to verify your application. This then becomes a multi stage procedure where you will enter and verify the required information and sign the application, with the flight instructor verifying the information at each stage.

- Student logs out of their IACRA Account
- Flight Instructor logs in their credentials
 - The student's FTN Number is required to locate the application
 - Proceed through the process of verifying the student's application
- Once complete, the application will be received by IACRA and they will begin working to issue the Student Pilot Certificate.
- Note - It is much easier to be together with your flight instructor to complete this process and cut the time required to complete the application
- This certificate will come in the mail and can take a few weeks to arrive.